



<https://www.deschutesrimclinic.org>  
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## **WHITE RIVER HEALTH DISTRICT BOARD POSITION VACANCY**

The White River Health District has an opening on its 5-member Board of Directors. The person in this position will complete the remainder of the 4-year term of the departing Board member, which ends June 30, 2023. Applications can be obtained from the Deschutes Rim Health Clinic website (<https://www.deschutesrimclinic.org>) and submitted to the clinic.

Deadline to submit an application is Friday, June 12, 2020. The selected Board member will begin their duties on July 1, 2020.

### **White River Health District Board Member Roles and Responsibilities:**

Serving as a member of a 5-member Board of Directors, the person in this position is responsible for conducting the affairs of the District in compliance with Oregon Revised Statutes. The Board of Directors has the legislative authority and power to establish policies and procedures that are in the best interest of the residents it serves.

The Board ensures that the District achieves its mission in an ethical, transparent, accountable and prudent manner. Each board member is accountable for the functions described below, all of which are accomplished at board meetings and within committee work through review of information, discussion, decision making and strategic planning.

While the Board's normal responsibility is setting policy, the Board is currently involved in management of the District in the absence of a District Manager. The Board of Directors for the Deschutes Rim Health Clinic also serves as the Board for the Deschutes Rim Clinic Foundation, a charitable non-profit established to receive funds for the building of a new medical clinic.

### **Key Duties of Board Members:**

- Attend board meetings held on the 3<sup>rd</sup> Wednesday of each month. Also attend special meetings to address specific issues in a timely manner.
- Review and adopt the annual budget
- Approve monthly financial reports
- Hire and evaluate the medical provider/medical director, clinic manager and district manager.
- Help set standards, controls and policies that ensure sound risk management practices are in place; e.g. safety and security, insurance, legal, data controls and personnel management practices
- Connect with and outreach to the community
- Be an active Board member of the Deschutes Rim Clinic Foundation
- Conduct committee work, attend committee meetings for Clinic & Foundation