

**WHITE RIVER HEALTH DISTRICT  
CANYON RIM MANOR  
1701 GEORGE JACKSON RD,  
MAUPIN, OR 97037  
September 19, 2019  
BOARD OF DIRECTORS MEETING**

*BOARD MEMBERS PRESENT:* Sue Knapp, James Holycross, Kathie Richey

*BOARD MEMBERS ABSENT:* Dennis Beechler, Cherie Grahn

*GUESTS:* AJ Nelson

*DRHC:* Sharon DeHart

**I. CALL TO ORDER:**

The meeting was called to order at 8:03 by vice-chairperson, Jim Holycross.

**II. INTRODUCTIONS OF GUESTS:** None

**III. CONSENT AGENDA:**

The September Consent Agenda for Deschutes Rim Health Clinic consisted of:

- August 2019 Meeting Minutes
- DRHC August 2019 Profit & Loss
- DRHC August Balance Sheet
- Manager's Report – September 2019
  - Motion to approve the consent agenda for September 2019 for the DRHC was made by Sue Knapp. Kathie Richey seconded the motion. Unanimous approval.

**IV. OLD BUSINESS:** Board signatures on August minutes

**V. ANNUAL REVIEW:** None

**VI. CONTRACT REVIEWS:**

- Review Professional Employment Agreement: A hard copy was presented to the Board for review and Sharon provided background information. Dr LaPlante will start on October 1<sup>st</sup> and will visit with clinic staff 9/30. Sharon will work with her and AJ in October. Sharon anticipates that within one year a 2<sup>nd</sup> mid-level position will be added to fill out the schedule to 7 days/week.
- Welcome Get-Together: We discussed having a 'meet and greet' for Dr. LaPlante somewhere in South Wasco County. It was suggested that one be held in Tygh Valley during the monthly jam session at the community center (10/13), and one be held in Maupin at the Legion Hall (10/19 or 10/20). Sue will speak with Rich Sutliff about a combo meet & greet and jam session.

**VII. CLINIC BUSINESS UPDATE:**

- Dental Clinic: Both Torie and the two dentists resigned. Torie resigned at the end of August and the two dentists resigned September 5<sup>th</sup>. Several unfortunate incidents took place (i.e., shredding of documents, possible missing funds, defamation) that may trigger a legal response from the clinic. John Larson recommended an HR attorney. Sharon submitted a 'letter of concern' to the OR Board of Dentistry. Notice is now out for a part-time dentist through 3RNet and interested persons are responding. Lorie

can do dental chairside work; all billing, scheduling, and phone response will be handled at the clinic. Dr. Balantine is eliminating the patient backlog. Access to the dental portion is through the clinic.

**VIII. FOUNDATION UPDATE:**

- Approve Foundation Financials: Foundation Financials included August Balance Sheet and August Profit and Loss.
  - Motion to approve the Foundation Financials was made by Sue Knapp and seconded by Kathie Richey. Unanimous approval.
- USDA Building Loan Update: Still putting the USDA information together and using a CPA to help with the financial information summary. We will need to do an archeological study, as required by the Tribes.
- Building Grant Update: We did not get the Murdoch grant as they were uncomfortable with the finances. However, they are interested in funding the FFE portion. Ingrid is getting ready to submit the application to The Ford Family Foundation. To apply to TFFF we'll need to have > 50% in hand.
- Other Grants/Loans: A letter of inquiry was submitted to the Maybelle Clark Foundation for \$50k. Discussion about a Capacity Building Grant and School grant. Sharon talked about a SNAP loan program that may be better than a USDA loan.
- Building Update: Question on what solar configuration would meet the state requirement and criteria. We felt it was the architect's responsibility to do the research and figure it out.
- Fundraising Event: Should we do a fall event? Or, postpone till next spring. Motion was made and seconded to postpone till next spring (Sue/Kathie). All ayes.

**IX. NEW BUSINESS**

- Grants Applications Submitted: We submitted a grant application to the Columbia Gorge Health Council (\$8300) to purchase 3 blood pressure cuffs and associated software.

**X. OTHER BUSINESS/CONCERNS/COMMENTS:**

- Sue mentioned the website improvement for Foundation info. Sharon will send information on fundraising companies that assist non-profits

**XI. EXECUTIVE SESSION: None**

**XII. MEETING ADJOURNED: 9:14 AM. Next Board meeting is October 16th at Canyon Rim Manor, 0800 hrs.**

ATTESTATION:

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Dennis Beechler, Board Chairman

Attest:

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Sue Knapp, Board Secretary